

NAFSGL Working Group Meeting Minutes
Thursday, November 17, 2016
9:00 AM – 10:00 AM EST

Attendees

- MC&FP
 - Mike Curtis
- Army
 - Bryan Hartsell, Sonia Daugherty
- Air Force
 - Jane Belinfante, Connie Lipko, Tom Marsh, Peter Nation, Marcus Whitehead
- Air Force Secretariat
 - Lt Col Tom Esser
- USMC
 - Courtney Pulis
- DFAS – Texarkana
 - Lena Anderson
- DFAS – Indianapolis
 - La Zaleus Leach
- Navy
 - Annie Fowler, Nancy Stephens, Jennifer Wilkinson, Carol Haynes
- Grant Thornton (GT)
 - Jeremy Blain, Dave Arnold, Michael May, Ariane Whittemore

Welcome and Introductions – Mr. Mike Curtis, MWR & Resale Policy

- Mr. Curtis welcomed everyone, acknowledged that all the Services were present, and thank everyone for participating.

Action Items from Previous Meeting – Mr. Mike Curtis, MWR & Resale Policy

- MC&FP to continue its work with the individual Services (Army, Navy, and Air Force) to address outstanding issues regarding the NAFSGL Installations List in order to get the listing finalized. No other outstanding action items noted from the October 20th meeting.

General OSD Update – Mr. Mike Curtis, MWR & Resale Policy

- Tableau Server Installation Update. Mr. Curtis reported that MC&FP is continuing the process of identifying and securing server space for the hosting the Tableau capability. No specific timeline yet on when that will be secured.
- NAFSGL Implementation and Waiver Requests. Mr. Curtis is working, in coordination with Ms. Leach, to finish the draft OSD(C) approval memo which will then go through Ms. Freese and Mr. Hall, and on to Mr. Weiler for endorsement, before going to USD Comptroller/CFO for final approval.

NAFSGL Implementation Plan – Mr. Jeremy Blain, Grant Thornton

- Mr. Blain introduced plan for Grant Thornton to be available to support Services in NAFSGL implementation. He requested that the Services provide a short summary of their status with the new financial ERP implementation and NAFSGL cross walks.
 - Air Force
 - Air Force is in the process of updating its Treasury Management system
 - The first step to initiate the process to implement the NAFSGL is to clean-up a large number of existing GLACs and especially Cost Centers
 - There are a number of Cost Centers considered to be “wild cards” that must be identified/reconciled so that Air Force is properly accounting for those within the system
 - Rough estimate of the process timeline includes one year for system clean-up and one year to ensure synchronization with Treasury Management system as it is being upgraded
 - Request help from Grant Thornton as potentially providing support with bulk Cost Center code mapping into the new system
 - Army
 - Currently working to implement a new time-labor system and majority of IMCOM G9 resources will be focused on that implementation effort until the end of December 2016
 - After December-January timeframe, Army will start on new ERP system implementation
 - Army is deciding whether to jointly partner with another Service, or whether to procure their own ERP system
 - Current best estimate is to begin acquisition in 2018, and have a system fully online and operational by end of 2019
 - Believe ~95 percent of the cutover work will be relatively easy, but some outreach to the field will be needed to all GLACs, etc. are clear
 - No initial indication of any near term Grant Thornton support needs
 - Marine Corps
 - USMC is getting ready to perform a Conference Room Pilot on their planned new system, and is preparing commensurate data and Chart of Accounts for use in the system
 - Noted they need to verify they have developed a functional crosswalk of NAF program data into the NAFSGL
 - Oracle is onsite and doing training on modules in support of the transition work
 - No initial indication of any near term Grant Thornton support needs
 - Navy
 - Implementing a new payroll system is currently their top priority
 - Navy has already completed and tested their NAFSGL crosswalk
 - Procurement and program management is working on transition to an upgraded SAP-based ERP system

- Noted that (like Air Force, Navy) they need to do a lot of clean-up with GLACs, Cost Centers and activities
- No initial indication of any near term Grant Thornton support needs
- Mr. Blain acknowledged all, and noted that Grant Thornton will continue to work with each Service to identify areas where support could be provided
- In coordination with MC&FP, Grant Thornton will be planning one-on-one sessions with each Service in the coming weeks to discuss implementation challenges, risks, and develop mitigation strategies/actions across, a framework in the areas of people, policy, processes, technology. Grant Thornton will use the same series of questions posed to each Service to establish the separate baselines for implementation

FY 2016 NAF Program-Metric Report and NAFSGL 2.0 – Mr. Mike Curtis, MWR & Resale Policy

- Mr. Curtis mentioned that the two-part Program-Metric Report and MWR Brief tasking will be sent to the Services early next month (December). Mr. Curtis also reiterated the importance of a 1:1:1 match between the DoDI 1015.10, OP-34, and NAFSGL activity codes
- NAFSGL Installation List update discussion
 - The Services discussed an issue with separating Joint base installations into supporting and supported entities. Believe it moves NAF program accounting in the wrong direction at a time when a joint approach is increasingly emphasized
 - There was general consensus that there should be one installation code for each Joint Base
 - Mr. Curtis will reach out to reconfirm what was discussed before working any changes to the NAFSGL Installation List
 - The exception is Joint Base Myer Henderson Hall. A leadership decision was made to keep the exchange (MCX and AAFES) and MWR operations separate. Accordingly, there will be two separate installations (one Army and one Marine Corps) for this Joint Base.

Wrap Up

- Mr. Curtis summarized the topics noted above and concluded the meeting, commenting that next month's NAFSGL Working Group session will be held on December 15, 2016.

Action Items Summary – Current Meeting

- MC&FP will reach out to the Services (Army, Navy, and Air Force) to reconfirm the one installation per joint base approach for the NAFSGL Installation List.