

## NAFSGL Working Group Meeting Minutes

Thursday, March 24, 2016

9:00 AM – 10:00 AM EST

### **Attendees**

- MC&FP
  - Mike Kelly, Paulette Freese, Mike Curtis
- Army IMCOM G-9
  - Bryan Hartsell
- Air Force Secretariat
  - Dave Curley
- Air Force Services Activity
  - Jane Belinfante, Tom Marsh, Judy Brown
- USMC MCCA
  - Pat Craddock, Courtney Pulis
- DFAS – Indianapolis
  - La Zaleus Leach
- DFAS – Texarkana
  - Lena Anderson
- Navy CNIC
  - Daryl Davis, Nancy Stephens
- Navy OPNAV N46
  - Annie Fowler
- Grant Thornton (GT)
  - Jeremy Blain, Mike Casias, Sara Carver

### **Action Items from Previous Meeting**

- None

### **Action Items Still Open**

- Grant Thornton will try different scenarios for handling MIPRs on the MWR Program and Metric Report template and provide a recommendation to the group before the next meeting.

### **Action Items Summary – Current Meeting**

- Air Force, USMC, and Navy will send MC&FP the policy surrounding the thresholds for gifts and donations on the NAF side.
- Grant Thornton will follow up with Navy, and any other Services having trouble, to try to find a solution for installing Tableau Reader by contacting the Tableau DoD reps.

### **Welcome and Introductions – Mr. Mike Kelly, Director, MWR & Resale Policy**

- Mike Kelly opened up the working group meeting and thanked everyone for attending. Mike Kelly reminded everyone of the NAFSGL implementation date of October 1<sup>st</sup>, 2016. He also informed the group of recent Tableau demonstrations by Grant Thornton and encouraged everyone to take advantage of the tool.

### **OSD Update –Mr. Mike Curtis, MWR & Resale Policy**

- Mike Curtis ensured everyone agreed with the February Working Group meeting. No issues were identified. He informed the group that MC&FP is still in the process of gathering information regarding the DoD FM certification.
- MC&FP queried the group to see if there were any issues with the FY15 NAF Program –Metric report aside from what was reported. No issues identified. MC&FP will revisit in the fall and go over the changes and make edits. MC&FP also informed the group that Grant Thornton was able to input data into the repository in one day versus multiple weeks and thanked everyone for their help in this effort. MC&FP hopes to share the information with the Services once they (The Services) install Tableau. MC&FP plans on using the data in the repository to identify some questions and schedule one-on-one meetings in the future.
- Mike Curtis surveyed the group to get the current status of the Tableau Reader 9.1 installation. Mike Curtis informed the group that once everyone has access, they have the ability to leverage the repository that Grant Thornton is creating.
  - Navy has not received approval because they are only able to get a specific certified tool.
  - Air Force has been working on this process but they do not have it yet.
  - Army's Bank & Investment group is also interested in getting access. They have submitted tickets to request and expect to hear something back in the next few weeks.
  - MC&FP plans to bring the Grant Thornton team out to the Services to demo the tool to leadership in coordination with a site visit from MC&FP.
  - Grant Thornton informed the group that they spoke with the Tableau rep who provided them with the entire DoD universe of Tableau users. They can work with them to see what other units have Tableau and put them in contact with the correct person to assist with the installation.
- MC&FP surveyed the group to get an update on the NAFSGL implementation to date informing the group that waivers will be required if implementation is not anticipated by October 1, 2016.
  - Air Force's point of contact for this effort is currently out so they will provide details at another date.
  - Army is building their crosswalk which is what they will use in the interim. They are building in the back-end system. They are going to Millington in April to review the SAP product that the Navy has (and have already visited the Air Force in San Antonio to review their Oracle solution). From there, they will get together to make determinations if they join forces or branch out. They are still in the data gathering mode.
  - USMC's FM system support team has the mapping of the existing data elements. They are currently doing testing in a development server for their FM system. Simultaneously, they are gaining approvals for the mapping from the program managers to ensure they concur. They are gathering additional questions from Semper Fit program managers on the cost centers. They are still mapping GL account codes and have adopted the parking lot methodology to internally discuss any outstanding questions. Overall, they are progressing and the system is coming along.
  - Navy has not made tremendous progress on the project to date on the system upgrade. They are in the process of standing up a project team to push it forward. They will have to use a crosswalk come October 1, 2016. They have started on the crosswalk and are ready to push that piece through. They are hosting the Army in April to walk through the current version of SAP that they operate.

- MC&FP informed the group if they need assistance with road blocks from management, MC&FP and Grant Thornton can assist. MC&FP reminds the group there are seven months until the implementation date and to consider getting waivers together if needed.

#### **Open Discussion - Mr. Mike Curtis, MWR & Resale Policy**

- DFAS surveyed the group to see how they handle gift funds – specifically, if you receive money for gift funds, does it go to NAF or back to the Services' gift fund?
  - Air Force has an account for it and the approval level depends on the amount. It remains in the fund. It depends on the purpose and who donated the funds.
  - Navy has a fund for Fisher House which has significant authority to accept donations. There are approval levels for the acceptance of the gift but otherwise it goes into the Navy APF Gift Fund.
  - USMC is similar to Navy where there is a threshold and it has to go the Navy Gift Fund and from there it could be routed back down to them.
  - Air Force informed the group their policy piece has re-writes to the threshold.
  - MC&FP requested that the Services send the policies surrounding the thresholds to assist in their research. Air Force, Navy and USMC agreed.

#### **Wrap up –Ms. Paulette Freese and Mr. Mike Curtis, MWR & Resale Policy**

- MC&FP informed the group that they will continue to work on the DoD certification issue and better identify the current status.
- Next meeting – April 21, 2016