

DoD NAF Accounting Working Group Meeting Minutes

Thursday, December 14, 2017

0900-1000 EDT

Attendees

- MC&FP
 - Mike Curtis
- DFAS – Indianapolis
 - La Zaleus Leach, Maranda Summers
- Army Secretariat
 - Coleen Amstein, Gerald Holliday
- Navy Secretariat
 - Evonne Carawan
- Air Force Secretariat
 - Lt Col Chip Hollinger
- Army IMCOM G9
 - Sonia Daugherty, Bryan Hartsell
- Air Force A-1
 - Lisa Hughes, Mark Montgomery
- AFSVA
 - Tom Marsh, Marcus Whitehead, Betty Karnafel
- MCCS
 - Pat Craddock, Courtney Pulis, Christine Brokaw
- Army – DFAS – Texarkana
 - Lena Anderson
- Navy CNIC
 - Nancy Stephens, Jennifer Wilkinson, Jeff Potter
- Grant Thornton (GT)
 - Jeremy Blain, Ariane Whittemore, Stephen Pomager, Jack Renner, Sumner Higginbotham

Welcome and Introductions – Mr. Mike Curtis

- Mr. Curtis welcomed everyone, acknowledged that all the Services were present, and thanked everyone for participating.

Action Items from Previous Meeting – Mr. Mike Curtis, MWR & Resale Policy

- No outstanding action items.

OSD Update – Mr. Mike Curtis, MWR & Resale Policy

- Mr. Curtis stated that the Accounting Systems Comparative Analysis leadership group met on December 7. Mr. Curtis noted that the Army needs to acquire a new ERP system soon, favors a collaborative approach, and is moving towards releasing an RFI in the near future.
 - The Army has requested that other Services send questions pertinent to each Services' own accounting system and business processes it may append to the RFI.

- Mr. Curtis stated that OSD will draft a memo to clarify the way ahead and provide a common reference point for background information.
- Mr. Curtis stated that the Deputy Secretary of Defense is receiving information briefings on variety of areas that DCMO may study, as part of a larger DoD reform effort, to include Community Services.

Discussion of the Tasker related to the updated NAFSGL and NAF Accounting Standards Board - Mr. Mike Curtis, MWR & Resale Policy

- Mr. Curtis gave an overview of the changes to NAFSGL and noted there should be no surprises as the changes reflected prior input from the Services.
- Mr. Curtis said he had submitted a tasker two weeks ago with a suspense of February 2, 2018 that contains the rules of engagement and decision-making framework for the NAF Accounting Standards Board as well as the updated NAFSGL. He also noted that OSD can assist with conducting briefings to leadership on the NAFSGL update or the NAF Accounting Standards Board.
- Mr. Holliday asked whether the updated NAFSGL will apply to all NAFI's and the impact on NAFI's excluded from parts of the 1015.15.
 - Mr. Curtis responded that while many entities receive or generate non-appropriated funds, these entities are only under the purview of the NAFSGL if they are considered a NAFI. All entities in DoD considered NAFI's are covered by the 1015.15.
 - Mr. Holliday noted that the Army Chaplains are exempt from several areas of the 1015.15, including in policy regarding gifts and donations. Mr. Holliday noted that such exemptions may lead to exemptions from financial oversight as well, in that the Army may have to request rather than compel compliance. Mr. Holliday suggested that this matter be considered in the rewrite of DoDI 1015.15. Mr. Curtis agreed.

Discussion of the 2017 NAF Program-Metric Report - Mr. Mike Curtis, MWR & Resale Policy

- Mr. Curtis noted that the tasker to request the FY2017 NAF Program-Metric Report and its briefings has gone out to the Services. Briefings will occur in March-April 2018 timeframe. The FY17 NAF Program-Metric Reports and the MWR briefings are due to OSD by February 9, 2018. Mr. Curtis noted that the Program-Metric Report is virtually the same report as last year, and minor changes are found in the "Updates" tab in the Excel workbook.
- Mr. Curtis asked for any comments and concerns from the group on the Program-Metric Report tasker. No comments were brought up.

NAFSGL Workshop – Mr. Mike Curtis, MWR & Resale Policy, and Mr. Jeremy Blain, Grant Thornton

- Mr. Curtis provided an overview of expectations for the March NAFSGL Workshop (Read Ahead).
 - Mr. Curtis stated that OSD does not need additional data elements or digits, but that more data elements may be necessary for Service specific needs.
- Mr. Curtis noted that the NAFSGL is a living document that can be changed as needs arise.
 - Mr. Curtis reiterated the importance of the NAF Accounting Standards board as an efficient and centralized body for making NAFSGL changes, noting that this is a higher level approval process for ideas from the NAF Accounting Working Group.
- Mr. Blain stated that as a follow-on to last month's meeting, an in-person Workshop can address ongoing accounting changes, the status of NAFSGL implementation, and how each service is cross-walking.
 - It allows exploration of further opportunities for standardization across cost centers and GLACs to ensure numbering and titling standards that make future analysis and reporting more efficient. Mr. Blain stated that the intent is not to mandate one-size-fits-all, but rather standardization where it is logical.
 - Mr. Blain noted that other issues could also be discussed, including initial findings from the GAO review and the next generation of improving NAF financial planning and reporting.
- Logistics: Mr. Blain stated that the proposal is for a 2.5 day Workshop in March. The location will be in San Antonio at the Grant Thornton office.
- Ms. Brokaw asked if this was an OSD-funded initiative. Mr. Curtis stated that the intent is for the Services to fund the attendance of one or two people.

Wrap Up

- Mr. Curtis summarized the topics noted above and concluded the meeting, commenting that the next DoD NAF Accounting Working Group session will occur on Thursday, January 25.

Action Items Summary – Current Meeting

- MC&FP to host an NAFSGL Workshop offsite to perform a deep dive into NAFSGL updates. Tentatively scheduled for **March 20-22, 2018, in San Antonio at the Grant Thornton office.**
- **Request to Services:** Please send NAFSGL crosswalk including full chart of accounts to Grant Thornton by end of December (email instructions to follow).