



MANPOWER AND
RESERVE AFFAIRS

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ACTION MEMO

FOR: PRINCIPAL DEPUTY ASSISTANT SECRETARY OF DEFENSE (READINESS AND
FORCE MANAGEMENT)

FROM: Rosemary F. Williams, Deputy Assistant Secretary of Defense (Military
Community and Family Policy)

Rosemary Williams 6 July '15

SUBJECT: Approval of the Office of the Secretary of Defense Group Achievement Award

- Request you approve and sign the approval memorandum at TAB A for the Nonappropriated Fund (NAF) Standard General Ledger Working Group to receive the Office of the Secretary of Defense (OSD) Group Achievement Award (TAB B).
- Per DASD (MC&FP) memorandum dated August 23, 2013 (TAB C), a working group was established and began meeting in January 2014 to develop the first-ever standard general ledger for use by all NAF accounting offices (excluding the Armed Service Exchanges). The working group consisted of representatives from the Military Services, OUSD(Comptroller), the Defense Finance and Accounting Service, and the Morale, Welfare, Recreation, and Resale Policy Directorate.
- Between January 2014 and January 2015, the working group developed a new NAF standard general ledger and a common accounting framework. This effort took over 3000 hours of work separate from regular duties, and the members of the working group are very deserving of recognition.
- OGC confirmed that PDASD(R&FM) may approve this award. (TAB D)

RECOMMENDATION: Sign the group award approval memorandum at TAB A.

COORDINATION: TAB D

Attachments:

As stated

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