



**DoD NAF Accounting Workshop Meeting Minutes**  
**Thursday December 14<sup>th</sup>, 2023**  
**0900 – 1000 EST**  
**Virtual Meeting Using Microsoft Teams**

**Attendees**

- OSD – MC&FP
  - Mr. Gerald Holliday, Mr. Michael Curtis
- DFAS – Indianapolis
  - Mr. Robert Haines
- DFAS – Texarkana
  - Ms. Tina Roberts, Ms. Lena Anderson
- Air Force Secretariat – Pentagon
  - LtCol Megan Pflug
- Air Force AF-A1 – Pentagon
  - Ms. Connie Lipko
- Air Force AFSVC – San Antonio
  - Ms. Kelly Kosiorek, Mr. Thomas Marsh, Ms. Maryjane Belinfante
- Army Secretariat – Pentagon
  - Mr. Herman Asberry, Ms. Karan Reidenbach
- Army DCS, G9 – Pentagon
  - Ms. Elizabeth Femrite
- Army IMCOM G9 – San Antonio
  - Ms. Renee Keys, Mr. Bryan Hartsell
- Navy Secretariat – Pentagon
  - Maj Sean Conway
- Navy OPNAV – Pentagon
  - Ms. Kathryn Bloomberg, Ms. Amber Ozawa
- Navy CNIC – Millington
  - Ms. Nancy Stephens, Mr. Timothy Pritchard, Ms. Jodi Sergeant, Ms. Jennifer Wilkinson
- Marine Corps MCCA – Quantico
  - Ms. Pat Craddock, Ms. Jennifer Wible
- Deloitte
  - Ms. Brooke Eisele, Mr. Chris Crouse, Ms. Judy Kim, Mr. Michael Peil

**Welcome and Introductions**

- Mr. Gerald Holliday welcomed everyone and acknowledged that all the Services were present. He also thanked everyone for participating.



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#### **OSD Administrative Updates**

Mr. Gerald Holliday announced the following:

- Mr. Barry Patrick retired as the Director of MWR and Resale Policy, and Mr. Glenn Garrison was announced as the Acting Director until the vacancy is filled.
- Mr. Craig Brindle was announced as the new NAF Information Technology Officer within the NAF Policy Division, and he will start full time in mid-January 2024.
- Mr. Mike Baker (formerly with Air Force) has accepted a program analyst position within the MWR Policy Division and is scheduled to start late-January 2024.
- Ms. Mary Phillips has accepted an MC&FP position with Child and Youth Program Directorate – her old position posted to USAJobs, and the team is looking to backfill the position soon.
- Mr. Holliday also introduced the new contract partners for MWR Financial Management – Deloitte.

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#### **Topic – DoDI Updates**

Mr. Mike Curtis provided the following updates to the group:

- DoDI 1015.15 is on the first part of stage two. This DoDI is a 100-page document that is broken up into three volumes. Each stage in the Washington Headquarters Service (WHS) issuance process will take some time to complete. In the current stage (Stage 2 of 5), the editors will review the entire document and return it to the action officer for further processing. (Note: Stage 5 is the publication process and OSD is forecasting [hopeful] that the document will be published by next year)
- The team is looking to Mr. Craig Brindle's expertise on DODI 1015.16 (currently under Change 1).
- The DoDI for Non-Federal Entities is about to go into the formal coordination process.
- NAF Procurement and NAF Construction is currently being worked on by Mary Sandborn.
- NAF Financial Management is now being assisted by Deloitte.
  - One area they are helping us with is the administrative work and reviewing the DoDI and the glossary.
- The DoDI for Remote and Isolated Conditions – will CENTCOM be involved?
  - Mr. Michael Cedric said not that he is aware of and that it would only be CAT-C only.
  - Please make note of that suggested language and bring it up in the formal coordination process (1015.15).



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**Topic – NAFSGL v5.0**

- Ms. Maryjane Belinfante stated that it is very expensive to update a line of accounting because it is an implementation and asked who will be funding this?
- Mr. Holliday agreed that it is very expensive. It will need to be determined who will pay for it, but the longer we wait, it'll get more expensive. Mr. Holliday also stated that the working group (est. 2014) exists for that purpose.
- Mr. Bryan Hartsell stated that there are ongoing efforts to replace the Army accounting system, and they will not be able to report back to Mr. Holliday/OSD due to the temporary use of Power BI.
  - The goal is to work off a singular accounting system.
- Ms. Tina Roberts said that the Air Force focused on a sole system and that the focus should also be on source documents and how they are entered into the system. Ms. Roberts also explained that they should have centralized HR when centralizing accounting. She explained, in her opinion, those two things go together and failing to acknowledge that would create more manual processes.
- Ms. Tina Roberts asked if there could be a Power BI tool that can be used to feed into the accounting system.

**Topic – FY 2023 Reporting and Review of MWR**

- Mr. Gerald Holliday announced that the tasking went out earlier this month.
  - Program metric reports can be turned in early.

**Topic – CY 2024 NAF Accounting Workshop**

- Details:
  - Date: April timeframe (tentatively the 22<sup>nd</sup> or the 26<sup>th</sup>)
  - Location: TBD – options are DC, DFAS, Quantico
  - Host: MCCS offered, but open to anyone who wants to volunteer to host
- Ms. Tina Roberts said she is happy to open the building to host, and that the timeframe works for them.
- Mr. Pat Craddock – that timeframe is within our audit timeframe, but we will let you know.
- Mr. Holliday said he will follow up with Tina and Pat regarding the logistics.



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**Discussions/Questions**

- Mr. Bryan Hartsell – we recently ran into an issue – construction and progress – insurance related – we had to remove a contractor and the construction has been delayed. We are currently bidding it again – things were damaged (in process) – are these additional costs or should they be treated differently in accounting?
  - AAFES rep answered: Could be a write off or on the contractor. I will follow up with you after talking to some folks.
- Ms. Nancy Stephens asked if there has been any progress on changing the threshold on minor property to \$5000.
  - Mr. Gerald Holliday said he will follow up on this.
  - Ms. Stephens asked if other agencies and other audit clients are using a higher threshold (say \$10K) and if that would impact the decision.
  - Mr. Holliday Gerald said they should be reviewing the threshold annually, but also ideally having the updated threshold on the website.
- Mr. Holliday said that most of the position papers were incorporated into FMR. The next wave of updates into FMR should be this coming April and should pick up any position papers that were missed. He will recheck his list to confirm.
- Mr. Pat Craddock asked (regarding the property threshold) if auditors have told her that their other clients are at \$10k.
  - Mr. Holliday said that the threshold at something that doesn't need to be updated for at least a year.